



Occupational Screening Spirometry Standard Operating Procedure

A structured template for developing workplace spirometry screening procedures.

Occupational spirometry may form part of workplace health surveillance programmes where respiratory exposure may affect worker health. The EFHA Spirometry SOP Template provides a structured framework that organisations can adapt to develop clear, consistent and defensible workplace spirometry screening procedures.

Available as:

- Editable SOP template
- Implementation guidance
- Supporting documentation framework

This template provides:

- A structured framework for developing a spirometry SOP
- Guidance on scope and governance of spirometry screening
- Roles and responsibilities of screening personnel
- Spirometer requirements and calibration verification procedures
- Environmental conditions for testing
- Worker preparation and contraindication screening
- Acceptability, usability and repeatability criteria
- Quality grading of spirometry results
- Infection prevention procedures
- Documentation and reporting standards
- Quality assurance and audit readiness

Who should use this template

- Occupational Health Clinics
- Occupational Health Practitioners
- Occupational Health Nursing Practitioners
- Workplace Screening Technicians
- Corporate Health Surveillance Programmes
- Mobile Occupational Health Service Providers

How the template is used

- The template is designed to be adapted to organisational policies, available equipment and regulatory requirements.
- It provides a clear structure that organisations can edit and implement within workplace respiratory surveillance programmes.

Why organisations use this template:

- Supports the development of consistent workplace procedures
- Provides a structured framework aligned with OH practice
- Helps organisations standardise documentation and reporting
- Supports internal governance and audit readiness
- Saves time developing SOPs



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