

Course Booking Form

Please complete this form, sign page 2 and send it with a copy of your ID to admin@educationforhealth.africa

COURSE DETAILS											
Course Name											
Course Date		Course Venue									
PARTICIPANT DETAILS											
Full Names											
Title	Dr	Mr	Mrs	Miss	Ms	Date of Birth					
ID or Passport No.											
Home Address											
Work Address											
Nationality				Country of Residence							
Phone Number				Mobile Number							
Email											
2nd Email											
Gender				Home Language							
Disability / Special Needs											
Diet Requirements	Normal		Vegetarian		Halaal						
Qualifications & Experience											
INVOICING DETAILS											
Invoice to be made out to											
Person responsible for Payment											
Contact Numbers											
Email											
Physical Address											
VAT No				Company Reg No							
Invoice Type Required	Pro-forma		Invoice		Certificate to be sent to	Company Participant					
Does your company work with Purchase Orders?	Yes		No		Results to be disclosed to Supervisor / Manager?	Yes No					
SUPERVISOR / MANAGER DETAILS											
Name											
Contact Numbers											
Email											
SUPPLEMENTARY EXAM INVOICING DETAILS											
Supplementary exam fees at R400 (excl VAT) per re-assessment											
Person responsible for supplementary exam fees:											
WHERE DID YOU HEAR ABOUT US?											
Friend		Internet		Conference		Flyer		Work		Other	
If Other, please specify											



On receipt of your booking form and ID copy we will send you a confirmation email supplying you with an invoice, banking details and client reference number.

Your booking can only be confirmed once proof of payments is received.

Agreement to terms, conditions and indemnity

In confirming this booking, I hereby indemnify Education for Health Africa for any claim that may arise against us for any loss, damage (direct or indirect) loss of profits, costs, expenses and/or liability of whatever nature and however arising or caused which Education for Health Africa or any third party may suffer, incur or sustain or which may arise, directly or indirectly as a result of the personal injury or death of our employees and/or representatives whilst they undertake training presented by Education for Health Africa. I am aware that it is my responsibility to contact Education for Health Africa if I do not receive an acknowledgment to this booking. I agree to my details being added to the Education for Health Africa database so that information relating to my booking can be sent to me.

Student Signature: _____

Date: _____

Terms & Conditions

Please let us know in writing as soon as possible if you cannot attend. Cancellations must be in writing.

Full refunds will be given for cancellations made 10 working days before the course begins.

If less than 5 working days' notice is given the full course fee will still be payable.

If between 5- and 10-days' notice is given 50% of the course fee will still be payable.

The date of cancellation is the date notification is received at Education for Health Africa.

Education for Health Africa reserves the right to withdraw / reschedule a course at any time.

Other

All training material and presentations are in English.

Participants / companies requiring translation of training materials may do so prior to training at their own cost.

On assessment days no cell phones or any other digital devices are allowed into the training room.

Refreshments and lunch are only served when training takes place at an Education for Health Africa training venue.

Participants will receive results via email on the email address provided on this booking form.

On the first day of training participants should bring:

- Calculator
- Black pen
- Coloured pens
- Ruler